



# VSGA CLUB COMPLIANCE CHECKLIST

As a member club of the Virginia State Golf Association, you will be covered under our licensing agreement with the USGA. In order for that to occur, you will need to review the material that is enclosed and complete the information below.

Golf Club Name: \_\_\_\_\_

Golf Club Type (only circle one):                    1                    2                    3

Signed: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

If the answer to all questions is “yes,” the golf club is following the USGA Handicap System, and may issue a USGA Handicap Index to each of its members. If any answers are “no,” contact the Virginia State Golf Association or the USGA to determine necessary action to achieve compliance.

Yes	<i>Does your golf club comply as follows:</i>
<input type="checkbox"/>	Meet the USGA definition of a golf club as defined?
<input type="checkbox"/>	Have a Handicap Committee composed of mostly members and chaired by a member? (Section 8-1)
<input type="checkbox"/>	Make it possible for players to record the correct USGA Course Rating and USGA Slope Rating with each posted score from every set of tees? (Sections 5-2 and 8-2b and c)
<input type="checkbox"/>	Require the posting of all scores made at home and away? (Section 5-1)
<input type="checkbox"/>	Require the use of USGA procedures to adjust hole scores before posting? (Section 4)
<input type="checkbox"/>	Require that nine-hole scores be combined and posted for handicap purposes? (Section 5-2c and d)
<input type="checkbox"/>	Insist that the principles of <i>The Rules of Golf</i> be followed? (Section 5-1)
<input type="checkbox"/>	Follow the revision schedule and posting season of the Virginia State Golf Association? (Section 8-3a and c)
<input type="checkbox"/>	Ensure that all acceptable scores are entered correctly? (Section 5-2)
<input type="checkbox"/>	Perform computations and adjustments in accordance with the USGA Handicap Formula? (Sections 8-4 and 10)
<input type="checkbox"/>	Make current scoring records and the Handicap Index of the members readily available for inspection by others? (Section 6-3)
<input type="checkbox"/>	Reduce or increase a player’s Handicap Index whose handicap does not reflect the player’s potential ability? (Section 8-4b)
<input type="checkbox"/>	Notify the Virginia State Golf Association when permanent changes have been made to the golf course so that the VSGA can issue a new USGA Course Rating and USGA Slope Rating? (Section 14-5b)
<input type="checkbox"/>	Include the letter “L” after local handicaps which exceed the USGA maximum limits of 36.4 for men and 40.4 for women? (Section 3-4)
<input type="checkbox"/>	Utilize the current USGA Course Rating and Slope Rating issued by the Virginia State Golf Association? (Section 14)
<input type="checkbox"/>	Participation by a representative from the golf club in a USGA Handicap Seminar (whether conducted by the USGA or the VSGA) including passing a test exhibiting knowledge about the system?
<input type="checkbox"/>	Have a signed license agreement in place with the Virginia State Golf Association prior to club using a USGA Handicap Index?